

Community and Corporate Organisation Policy and Scrutiny Panel

Work programme March 2021

(to be updated following each Panel meeting)

The Panel will consider issues of significant public concern, areas of poor performance and areas where Members think the Council could provide better value for money. This is a “live” document and is subject to change as priorities or circumstances change.

SECTION ONE – ACTIVE & SCHEDULED panel Projects as identified in the overarching Strategic Work Plan. Projects are ranked in priority order - limited ideally to two “active” projects at any time within the current Municipal Year. Scheduled projects will commence as active projects are completed or if reprioritised as circumstances require

Topic	Reason for scrutiny	Method of scrutiny and reporting process	Timeline	Progress	Contact
Your Neighbourhood	Key piece of work engaging communities - Green waste - Leisure and sports centres - Libraries strategy - Parks and open spaces (under Green Infrastructure Strategy, including re-wilding)	Programme of focused working groups and wider member engagement. Steering groups established as appropriate to progress these work areas	Varied, depending on work strand	Steering group meetings held for each work area as required	Gemma Dando
Waste collection and recycling	Contract arrangements and monitoring service delivery Development of the Waste Strategy	Working Group established, with planned wider member engagement		Regular working group meetings	Gemma Dando
ICT (including Members' ICT)	Heightened importance given the current pandemic and increased reliance on ICT	Steering Group with extended invitation to the Executive Member		Regular working group meetings	Mike Riggall

Community Safety – enforcement and PSPOs	The need for civil enforcement has been agreed. PSPOs require review every 3 years and provide an additional tool to address ASB	Steering Group, plus hosting wider councillor engagement sessions Police Covid response – session held November 2020, to be held bi-annually as required	PSPO renewal complete Introduction of new civil enforcement arrangements	See Section 3 for details	Dee Mawn, Harry Mills, Howard Potheary
Financial planning and Medium Term Financial Plan	Review of budget development plans for 2021/2022 and beyond. Budget engagement plan	Forward looking engagement with financial pressures and the budget setting process			Richard Penska, Mel Watts
Asset and Accommodation strategies and development programme	Transformational cross-cutting piece of work- Strategic Asset Management & Property Plan (SAMPP): a strategic framework setting core principles for the future use and management of the council's assets in order to enable the successful delivery of council services. Accommodation Strategy (AS): a specific piece of work focused on the council's ways of working and use of office accommodation. Strategic Development Programme (SDP): the preparation of a	All member engagement sessions Focused steering group meetings as required	Programme of work throughout the longer-term development of the strategies	Ongoing	Jonathan Kirby Jenny Ford

	programme of investment, divestment or disposal for our potential development sites, including legal and financial advice on delivery mechanisms				
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SECTION TWO – proposed projects (listed in priority order). These must be agreed at Panel and will be referred for discussion at Chairs and Vice Chairs – for inclusion in the Strategic Work Plan:

Topic	Reason for scrutiny	Proposed method of scrutiny and reporting process	Timeline	Contact
Community Safety – MavisBus resilience	Longer term resilience for continued provision of the service	Working Group		
Sky Lantern Policy	Review of policy after first year of implementation		Delayed due to Covid impact	Dee Mawn

SECTION THREE – briefings, workshops, and informal Panel meetings. Outcomes may, with Chairman’s agreement, generate Panel agenda items (for inclusion in S4 below) or, with Panel agreement, be escalated to S2 above:

Topic	Reason for scrutiny	Date	Outcome	Progress	Contact
Avon and Somerset Police: policing, demand and COVID19	CCO-led briefing for all members with CC Andy Marsh and CI Jess Aston	23 November 2020	Insight and reassurance in response to current pressures	To be held on a twice-yearly basis or as required	Cllr Steve Bridge
Asset and Accommodation Strategy and Development Programme	CCO-led introduction to the three key elements: <ul style="list-style-type: none"> • Asset Strategy • Accommodation Strategy • Development Programme 	2 December 2020	Provide an overview of the work to date and to inform the emerging recommendations	Ongoing scrutiny throughout development	Jonathan Kirby, Jenny Ford
Budget Scrutiny	CCO-led workshop for all councillors	21 December 2020	Engagement with the budget setting process	To agree future forward-thinking engagement process with financial monitoring and budget setting	Richard Penska, Mel Watts
Independent Office for Police Conduct (IOPC)	To consider the IOPC’s approach to engaging with communities to improve public confidence in policing	11 January 2021	Understanding and reassurance as to the approach taken by the police complaints system in England		Frances Taylor, IOPC Engagement Officer

Asset and Accommodation Strategy and Development Programme	Second briefing to present the key outcomes of the Asset, Accommodation and Development Strategies	25 January 2021	Provide an updated review of the work to date and to inform the emerging recommendations	Engagement prior to report to Council on 23 February	Jonathan Kirby, Jenny Ford
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SECTION FOUR - agenda reports to the Panel meetings as agreed by the Chairman. This section primarily provides for the forward planning of agendas for the coming year and a useful record of panel meeting activity. When considering reports at meetings, outcomes may include proposing a workstream, escalating it to S2 above for potential inclusion on the Strategic Work Plan.

Panel 1 (16 July 2020)

Report Title	Purpose of Report	Outcome (actions)	Progress	Contact
Public Space Protection Orders	- To recommend renewal of all unchanged and existing PSPOs - To recommend undertaking a public consultation on any new and amended PSPOs	Recommendations agreed. Further briefing with Members to be arranged following the close of the public consultation period	Held on 21 July 2020	Dee Mawn Harry Mills
Your Neighbourhood consultation and engagement	- To review the emerging results from the public consultation - To further consider the role of the panel in developing and shaping the strategies and service design	Continued engagement with: Garden waste Leisure and sports centres Libraries Parks and open spaces Street cleansing	Ongoing	Gemma Dando
Re-wilding	To consider the progress with the re-wilding programme and to help identify areas for improvement for future phases		Ongoing	John Flannigan
Corporate Performance monitor	To receive and consider the corporate performance information as at Quarter 4			Emma Diakou

Panel 2 (12 November 2020)

Report Title	Purpose of Report	Outcome (actions)	Progress	Contact
Climate Emergency progress report	<ul style="list-style-type: none"> - To consider the progress with specific initiatives within the Climate Emergency Strategy and Action Plan - To consider the half-year update of council carbon footprint 	To be considered on a six monthly basis	July 2021	Nicola Webb
Green Infrastructure Strategy	<ul style="list-style-type: none"> - To support the publication of a draft green infrastructure strategy for public consultation - To support the definition of green infrastructure in the strategy - to support the eight key objectives 	To consider consultation responses	March 2021	John Flannigan
Ash Dieback Disease	<ul style="list-style-type: none"> - To support the need to carry out a survey of ash trees across North Somerset in the summer of 2021 to establish the extent of the problem thereby enabling more detailed reports to follow - to support the subsequent creation of an Ash Dieback Action Plan (as recommended by The Tree Council) 	Creation of an Ash Dieback Action Plan and relevant Communications Plan accordingly		John Flannigan
Domestic Abuse	<ul style="list-style-type: none"> - To note the success of Next Link in taking over service delivery during the pandemic and coping with the significant increase in referrals of high-risk domestic abuse and increased complexity of cases 	Feedback on the service provided by Next Link to a future Panel meeting – date to be confirmed		Beccy Scott

	- To provide feedback on the ongoing preparation for the Domestic Abuse Bill			
Town Hall Gateway and support to those requiring face to face interaction	To consider and review the information offered regarding proposals around the future of face to face in the Town Hall gateway	Working Group to consider the detail of the plans		Simone Davey

Panel 3 (4 March 2021)

Report Title	Purpose of Report	Outcome (actions)	Progress	Contact
Green Infrastructure Strategy Consultation – Progress Update	To agree draft GIS following public consultation for comment prior to Executive decision			John Flannigan
Your Neighbourhood Programme Consultation and Engagement – Update and Actions	To further consider the role of the panel in developing and shaping the strategies and service design			Gemma Dando
Winter Gardens Community Board Annual Report	Ensuring the continuation of community use at the Winter Gardens following transfer to college ownership	Review of annual report		Lorraine Bush

SECTION 5 - Recommendations - Response from Executive Member

Area for investigation/ Recommendations	When were the recommendations to the Executive agreed?	Expect answer by (first panel meeting after recommendations were submitted)

SECTION 6 - Progress and follow-up on implementing Panel recommendations

Panel Recommendation	Date of Response	Actions – implementation progress